

**Downtown Development Authority
Regular Meeting Minutes
Tuesday, December 12, 2017 - 7:30 AM**

Board Members Present: David Ralph, John Hoppough, Deb Huch, Tim Mulcahy, and Wendy Gladding, Roy LaMarte, Davide Uccello, Linda Huckleberry

Board Members Absent: Bill Johnson

Others Present: Norice Rasmussen, City Clerk/Treasurer
Heather Feazel, Executive Assistant
Cory Smith, Daily News
Gae Donovan-Wolfe

The meeting was called to order by Chair Ralph at 7:35 AM.

The Board reviewed the minutes from the November 14, 2017 meeting. Board member Hoppough made a motion to accept the minutes as presented. Board member Gladding seconded the motion. Motion carried.

The Board received a presentation on the Financial Report for October 31, 2017 from Clerk-Treasurer, Norice Rasmussen. Board member Huch made a motion to accept the Financial Report. Board member Gladding seconded the motion. Motion carried.

The Board received a presentation of the 2016-2017 Fiscal Year Audit Report from Clerk-Treasurer, Norice Rasmussen. Board member Gladding made a motion to receive the Audit Report. Board member Hoppough seconded the motion. Motion carried.

The Board discussed the TIF Plan Extension. George informed the board that the City Council public hearing for the DDA TIF Amendment Plan is scheduled for December 19, 2017.

The Board discussed the downtown trees, planter boxes and banners with an emphasis on the maintenance of the downtown landscaped areas.

The Board discussed the Downtown Development Grant Projects. George updated the board on the façade grants and the rental rehab grant opportunities.

Board member Gladding made a motion to adjourn; supported by board member Hoppough. Motion carried. Board adjourned at 9:05 AM.

Respectfully submitted,
George Bosanic