

**Downtown Development Authority
Regular Meeting Minutes
Tuesday, April 11, 2017 - 7:30 AM**

Board Members Present: David Ralph, Tim Mulcahy, John Hoppough, Linda Huckleberry, and Wendy Gladding

Board Members Absent: Deb Huch, Bill Johnson, Davide Uccello, and Roy LaMarte

Others Present: George Bosanic, City Manager
Norice Rasmussen, Clerk-Treasurer
Cory Smith, Daily News

The meeting was called to order by Chair Ralph at 7:40.

The Board reviewed the minutes from the March 14, 2017 meeting. Board member Huckleberry made a motion to accept the minutes as presented. Board member Gladding seconded the motion. Motion carried.

The Board received a presentation on the Financial Report for February 2017 from Clerk-Treasurer, Norice Rasmussen. Board member Gladding made a motion to accept the Financial Report. Board member Hoppough seconded the motion. Motion carried.

The Board discussed the Interpretive Signs project, and the differences between the two companies that provided samples of sign product.

George Bosanic updated the Board on the next steps for executing the TIF Plan extension. The Board is interested in considering the Plan extension for the purposes of providing financing for future projects.

George Bosanic updated the Board on the status of the façade grants. All grant documents have been signed and submitted. The MEDC has given the notice to proceed, and construction contracts are being executed with all property owners.

The Board discussed the Brownfield Plan project in connection with Flo's. The Brownfield Plan has been officially approved. Flo's has requested a reimbursement process from the BRA Board. Action by the Board is pending.

Board member Hoppough made a motion to adjourn; supported by board member Huckleberry. Motion carried. Board adjourned at 8:40.

Respectfully submitted,
George Bosanic