

**Downtown Development Authority
Regular Meeting Minutes
Tuesday, September 13, 2016 - 7:30 AM**

Board Members Present: David Ralph, Roy LaMarte, Bill Johnson, Tim Mulcahy, John Hoppough, Wendy Gladding, and Jim Hopkins

Board Members Absent: Deb Huch and Linda Huckleberry

Others Present: George Bosanic, City Manager
Norice Rasmussen, Clerk-Treasurer
Cory Smith, Daily News

The meeting was called to order by Chair Ralph at 7:35.

The Board reviewed the minutes from the August 9, 2016 meeting. Board member LaMarte made a motion to accept the minutes as presented. Board member Hoppough seconded the motion. Motion carried.

The Board received a presentation on the Financial Report for July 2016 from Clerk-Treasurer, Norice Rasmussen. Board member Hopkins made a motion to accept the Financial Report. Board member Gladding seconded the motion. Motion carried.

Clerk-Treasurer Norice Rasmussen presented the Draft 2016-2017 DDA Budget to the Board.

George Bosanic informed the Board that the Brownfield Project Plan process is moving forward once again and a draft plan for consideration is forthcoming.

Chair Dave Ralph provided the Board with more detailed information on the questions raised at the prior meeting regarding the interpretive sign proposal. Preliminary figures for cost per sign is from \$700 to \$1,200.

Board member LaMarte made a motion to commit \$5,000, not to exceed, for up to 4 interpretive signs for the Downtown District. Board member Gladding seconded. Motion carried.

George Bosanic updated the Board on the downtown façade grants, and explained that they have been forwarded on to the Michigan Strategic Fund Delegate for approval.

Board member Roy LaMarte presented an action plan to the Board in connection with Lafayette Park for consideration to pursue for feasibility. By consensus, the Board supported the plan and authorized Board Member Roy LaMarte to make the necessary inquiries on the cost of the conceptual plan proposed.

Board member Hoppough made a motion to adjourn; supported by board member Johnson. Motion carried. Board adjourned at 9:15.

Respectfully submitted,
George Bosanic