

**Downtown Development Authority
Regular Meeting Minutes
Tuesday, June 14, 2016 - 7:30 AM**

Board Members Present: David Ralph, Deb Huch, Bill Johnson, Tim Mulcahy, LaMarte, Jim Hopkins, John Hoppough, and Wendy Gladding

Board Members Absent: Linda Huckleberry

Others Present: George Bosanic, City Manager
Bradley Hool, Clerk-Treasurer
Cory Smith, Daily News

The meeting was called to order by Chair Ralph at 7:32.

The Board reviewed the minutes from the May 17, 2016 special meeting. Board member Huch made a motion to accept the minutes as amended. Board member Hopkins seconded the motion. Motion carried.

The Board reviewed the minutes from the June 14, 2016 meeting. Board member Huch made a motion to accept the minutes as amended. Board member Hopkins seconded the motion. Motion carried.

The Board received a presentation on the Financial Report for May 2016 from Clerk-Treasurer, Bradley Hool. Board member Gladding made a motion to accept the Financial Report. Board member Mulcahy seconded the motion. Motion carried.

The Board received the fiscal budget amendment for 2015-2016 from Clerk-Treasurer, Bradley Hool. Board member Hopkins made a motion to accept the 2015-2016 budget amendment. Board member Hoppough seconded the motion. Motion carried.

George Bosanic updated the Board on the status of the Brownfield Project Plan. A final draft of the plan is anticipated for the August meeting.

The Board discussed the draft agreement with Bruce Johnston of Revitalize, Inc. for the proposed façade grant projects.

Board member Gladding made a motion to approve the proposed Certified Grant Administrator agreement with Bruce Johnston of Revitalize, Inc. for the proposed six façade grants. Board member Hoppough seconded the motion. Motion carried.

The Board continued discussion on the interpretive sign proposal. The Board discussed the next steps of determining and learning what information should be on the signs and an idea of the potential cost of the signs.

Board member Hoppough made a motion to adjourn; supported by board member Johnson. Motion carried. Board adjourned at 9:25.

Respectfully submitted,
George Bosanic