

**Downtown Development Authority  
Regular Meeting Minutes  
Tuesday, January 10, 2017 - 7:30 AM**

**Board Members Present:** David Ralph, Deb Huch, Linda Huckleberry, Tim Mulcahy, Jim Hopkins, John Hoppough, Roy LaMarte (remote), and Wendy Gladding

**Board Members Absent:** Bill Johnson

**Others Present:** George Bosanic, City Manager  
Norice Rasmussen, Clerk-Treasurer

The meeting was called to order by Chair Ralph at 7:35.

Selection of Officers:

**Board member Hoppough made a motion** to nominate Ralph as Chair for the Board. Board member Huch seconded the motion. No other nominations were presented. Motion carried unanimously.

**Board member Hoppough made a motion** to nominate Gladding as Vice-Chair for the Board. Board member Hopkins seconded the motion. No other nominations were presented. Motion carried unanimously.

**Board member Huch made a motion** to nominate Mulcahy as Treasurer for the Board. Board member Hoppough seconded the motion. No other nominations were presented. Motion carried unanimously.

The Board reviewed the minutes from the December 13, 2016 meeting. Board member Huch made a motion to accept the minutes as presented. Board member Gladding seconded the motion. Motion carried.

The Board received a presentation on the Financial Report for November 2016 from Clerk-Treasurer, Norice Rasmussen. Board member Hoppough made a motion to accept the Financial Report. Board member Hopkins seconded the motion. Motion carried.

The Board discussed the interpretive sign proposal. Chair Ralph presented conceptual design centerpieces for sign layout.

Jared Belka, legal counsel representing the Uccello's in regards to the Flo's Project and the proposed Brownfield Plan for consideration by the DDA presented to the Board. Discussion ensued regarding the elements of the proposed plan.

The Board determined that it would be beneficial to adjourn the discussion in order to receive more specific options to consider.

Board member Hoppough made a motion to adjourn the discussion and hold a special meeting on January 24, 2017. Board member Gladding seconded the motion. Motion carried.

George Bosanic updated the Board on the façade project. The MEDC tentatively approved the increase from \$800,000 to \$1.1 million in grant funds, subject to Michigan Strategic Fund Board approval.

Board member Hoppough made a motion to adjourn; supported by board member Gladding. Motion carried. Board adjourned at 9:45.

Respectfully submitted,  
George Bosanic