

**Downtown Development Authority  
Regular Meeting Minutes  
Tuesday, October 11, 2016 - 7:30 AM**

**Board Members Present:** David Ralph, Deb Huch, Jim Hopkins, Wendy Gladding, Linda Huckleberry, Roy LaMarte, Tim Mulcahy, and John Hoppough.

**Board Members Absent:** Bill Johnson

**Others Present:** George Bosanic, City Manager  
Rebekah Olejnik, Executive Assistant  
Norice Rasmussen, Clerk-Treasurer  
Gae Wolfe, Chamber of Commerce

The meeting was called to order by Chair Ralph at 7:35.

The Board reviewed the minutes from the September 13, 2016 meeting. Board member Hoppough made a motion to accept the minutes as presented. Board member Hopkins seconded the motion. Motion carried.

The Board received a presentation on the Financial Report for August 2016 from Clerk-Treasurer, Norice Rasmussen. Board member Hopkins made a motion to accept the Financial Report. Board member Gladding seconded the motion. Motion carried.

Clerk-Treasurer Norice Rasmussen presented the Draft 2016-2017 DDA Budget to the Board. Changes were proposed, and amendments will be made for the next meeting.

George Bosanic updated the Board on the status of the Brownfield Project Plan.

Wendy Gladding raised the idea of providing city-wide recycling for the business community. The Board discussed the idea and agreed by consensus to discuss. George and Wendy will continue to exchange ideas.

Dave Ralph updated the Board on his discussion with Keith Hudson regarding the interpretive sign proposal.

Roy LaMarte commented on possibly replanting more trees in the planter boxes. George will research the type of trees that will not grow so large, and will thrive in the boxes.

Roy LaMarte presented a proposal provided by AECOM, Inc. in the amount of \$5,650 to investigate the redevelopment the existing Lafayette Packet Park.

Board member Hoppough made a motion to approve the spending of \$5,650 for Lafayette Park development study and conceptual design to AECOM, Inc. per contract as presented. Board member Huckleberry seconded the motion. Motion carried.

Board member Gladding made a motion to adjourn; supported by board member Hoppough. Motion carried. Board adjourned at 9:52.

Respectfully submitted,  
George Bosanic and Rebekah Olejnik