

**Downtown Development Authority
Regular Meeting Minutes
Tuesday, January 12, 2016 - 7:30 AM**

Board Members Present: David Ralph, Deb Huch, Linda Huckleberry, Tim Mulcahy, John Hoppough, Wendy Gladding, and

Board Members Absent: Roy LaMarte, Jim Hopkins, and Bill Johnson

Others Present: George Bosanic, City Manager
Brad Hool, Clerk-Treasurer

The meeting was called to order by Vice-Chair Ralph at 7:40.

Selection of Officers:

Board member Hoppough made a motion to nominate Ralph as Chair for the Board. Board member Gladding seconded the motion. No other nominations were presented. Motion carried unanimously.

Board member Hoppough made a motion to close the nominations for Chair for the Board. Board member Huch seconded the motion. Motion carried unanimously.

Board member Huch made a motion to nominate Wendy as Vice-Chair for the Board. Board member Hoppough seconded the motion. No other nominations were presented. Motion carried unanimously.

Board member Hoppough made a motion to close the nominations for Vice-Chair for the Board. Board member Mulcahy seconded the motion. Motion carried unanimously.

Board member Hoppough made a motion to nominate Mulcahy as Treasurer for the Board. Board member Gladding seconded the motion. No other nominations were presented. Motion carried unanimously.

Board member Hoppough made a motion to close the nominations for Treasurer for the Board. Board member Huch seconded the motion. Motion carried unanimously.

Board member Gladding made a motion to nominate Huch as Secretary for the Board. Board member Hoppough seconded the motion. No other nominations were presented. Motion carried unanimously.

Board member Hoppough made a motion to close the nominations for Secretary for the Board. Board member Mulcahy seconded the motion. Motion carried unanimously.

The Board reviewed the minutes from the December 8, 2015 meeting. **Board member Huch made a motion** to accept the minutes. Board member Hoppough seconded the motion. Motion carried.

The Board received a presentation on the Financial Report for November 2015 from Clerk-Treasurer, Bradley Hool. **Board member Hoppough made a motion** to accept the Financial Report. Board member Gladding seconded the motion. Motion carried.

The Board received a presentation from David Uccello and Buddy Windham who presented the Flo's Restaurant Project and requested support for a Brownfield Plan to assist in financing their project.

The Board discussed the brick repair project. George Bosanic informed the Board that the contractor completed most of the brick work on the streets and some on Lafayette Street. Efforts were taken to minimize work on Lafayette Street so as not to interfere with the holiday shopping. Work will resume when weather permits.

The Board discussed Lafayette Park. Deb Huch indicated to the Board that she would like to see someone other than herself be responsible for leading efforts for the future. Members will pursue others to fill the roles necessary to move the effort forward.

George Bosanic updated the Board on the downtown development grants by informing them that the architect has completed the final preliminary design and cost estimates for 7 potential façade grant projects. Final documents will be provided to City Staff by the end of the week for submittal to the MEDC for consideration for CDBG grants.

Board member Hoppough made a motion to adjourn; supported by board member Gladding. Motion carried. Board adjourned at 9:40.

Respectfully submitted,
George Bosanic