

# CITY OF GREENVILLE

## Department of Public Safety

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CITY OF GREENVILLE  
GREENVILLE, MICHIGAN  
DEPARTMENT OF PUBLIC SAFETY

2017

NOTICE TO BIDDERS

### **MAINTENANCE CONTRACT FOR COMMUNICATIONS EQUIPMENT**

The City of Greenville will accept bids for a Three (3) Year contract for the Annual Preventative Maintenance on all communications equipment. All exceptions to the below listed minimum requirements must be listed on a separate sheet entitled "Specification Exceptions". Each exception must be clearly documented, explained and returned with the bid. The outside envelope should be clearly marked "GREENVILLE COMMUNICATIONS MAINTENANCE SEALED BID".

The following are the minimum requirements that must be met by a successful bidder:

- Include annual Preventative Maintenance/FCC check on infrastructure equipment including base stations, consoles and antenna systems.
- Include parts, labor and travel to keep listed equipment operating at factory specifications.
- Include service calls to City location(s) on mobile and portable radios during regular business hours 8:00 AM to 5:00 PM Monday through Friday.
- Include 24 hour emergency service calls 7 days per week on base stations and fixed equipment.
- Cover check out and reprogramming charges for depot repaired radios still under Motorola warranty.
- Cover initial diagnosis of problems caused by telephone circuits used to control repeaters.

Exclusions are as follows:

- Accidents, physical or electrical misuse or abuse, acts of God.
- Base station antenna systems.
- Repairs due to unauthorized attempt by the City or third party to repair maintain or modify the system.
- Causes external to the system including electrical power failure or anomalies, and inadequate temperature or humidity control.
- Replacement, installation, maintenance, or repair of items which are consumed in normal course of operation, such as batteries.
- Relocating equipment or adding or removing accessories, attachments or other devices.
- Services or replacement of accessories, i.e. antennas, carry cases.
- Attachments or other devices not furnished by Motorola.
- Services to telephone lines or other equipment used in conjunction with the system.

Bids will be received until May 1, 2017 at 2:00 p.m. at the office of the City Clerk, 411 South Lafayette Street, Greenville, Michigan, 48838 at which time they will be publicly opened and read aloud. Any questions regarding this sealed bid opportunity should be directed to Interim Director Dennis Magirl, Greenville Department of Public Safety 616-754-9161 or [dmagirl@greenvilledps.org](mailto:dmagirl@greenvilledps.org).

The City Council of the City of Greenville reserves the right to reject any or all bids and/or waive any defect in bids and to accept any bid which it shall to be in the best interest of the city.

*The mission of the City of Greenville, as a part of the Coalition of Greater Greenville, is to serve through leadership and action, to assure all citizens a collaborative, planned and visionary community.*