

**REQUEST FOR QUALIFICATIONS  
PROFESSIONAL ENGINEERING SERVICES  
Greenville Municipal Airport**

The City of Greenville, Greenville Municipal Airport (Sponsor) intends to select a consultant to assist in airport development projects. Interested consulting firms are requested to submit four (4) Statements of Qualifications no more than forty (40) pages in length, not including cover letter, table of contents, and section dividers if used to Mr. George Bosanic, Greenville City Manager, 411 S. Lafayette Street, Greenville, MI 48838 no later than 4:30 PM, Friday, April 7, 2017. The SOQ should demonstrate the consultants' interest in providing airport planning, architectural/engineering design, and construction administration services focused on Greenville Municipal Airport's current Five- Year Airport Capital Improvement Plan (ACIP). Services will include general consulting and advisement on airport development issues including assistance in the following projects:

Rehabilitate Taxiways (Partial Parallel, Connectors, and Hangar Taxilanes)  
Apron Pavement Rehabilitation  
Land Acquisition Runway 10 Approach  
Obstruction Removal  
Airfield Crack Sealing and Pavement Marking  
Runway 10/28 Rehabilitation

Services associated with the above project list, such as minor ALP Updates, cost estimates, preparation of construction plans and specifications, engineering reports, programming, drainage improvements, environmental review, approach clearing, paint marking, crack sealing, NAVAID/electrical, land acquisition, testing for individual projects, and/or planning/user survey studies may be performed in association with the listed projects as funding and constructability allow. From time to time projects develop as a result of airport inspections, letters of correction and/or emergency circumstances. The selected consultant may be asked to perform said additional work as part of this procurement action.

Land acquisition consultant services necessary to acquire easements for approach clearing of existing approaches as depicted in the approved airport layout plan (ALP) is included in this advertisement provided the work is completed by a qualified and properly licensed land acquisition consultant. Land acquisition consultant services necessary for any new development project or new approaches not specifically described in this advertisement shall not be performed by the consultant selected under this advertisement and will require the sponsor to advertise for and select a separate qualified and properly licensed land acquisition consultant.

This is a Quality Based Selection process, and services for each project will be negotiated independently. SOQ submittals shall exclude fees or costs. Not all of the services or development items listed in this advertisement may be contracted nor eventually required. The Sponsor reserves the right to initiate additional procurement action for any services included in this procurement, but not under contract.

Firms will be ranked in areas such as: Familiarity and understanding of airport needs; corporate history and background in aviation consulting; demonstrated experience with similar projects; key personnel professional qualifications; firms ability to provide contact person with demonstrated aviation experience and overall project coordinate; knowledge; familiarity with FAA and State regulations, policies and procedures; and success of recent projects. Awards or special recognition achieved by the firm should be highlighted.

Firms should demonstrate their reputation with other airports, by providing at least three (3) airport references within the State of Michigan. Additional information may be requested from the top selected firm or firms. Interviews may be conducted at the discretion of the Sponsor.

Projects are anticipated to be initiated between 2017 – 2022. Projects are expected to be completed over several years and funded in full or in part with funds and/or grants from the Federal Aviation Administration, State of Michigan, and/or local sources. The selected firm will be subject to all state and federal requirements.

**Questions can be directed to:** George Bosanic, City Manager | 616-754-5645 | [gbosanic@greenvillemi.org](mailto:gbosanic@greenvillemi.org)